



SMART WATTS

REBATE ADMINISTRATION PLAN

Program Guidelines

The City of Fort Lauderdale plans to distribute approximately \$235,000 on a **first-come, first-served** basis to City of Fort Lauderdale residents participating in the Smart Watts Energy Efficiency Rebate Program. The program seeks to increase the energy efficiency of existing homes by supplying rebates for the purchase and installation of home improvement items that include solar panels (photovoltaic systems), solar water heaters or gas tankless water heaters, permanently installed HVAC heating and air conditioning systems, as well as Energy Star doors or windows, and insulation. All items must have an ENERGY STAR label and/or meet the minimum requirements of the Florida Building Code.

The program provides a 50% match for up to \$1,000 based on the type of product or system purchased. It begins on November 15, 2010 and continues until the funds are depleted. **There is a limit of one rebate per household.**

Here's How it Works: Residents submit a short application for program participation approval that includes an FPL Energy Survey Report, proof of owner occupancy, the type of energy-efficient product or system the resident plans to install, and a written estimate of the work. Approved applicants have four months to complete the work and submit a rebate request form. Pre-approval enables the City to "reserve" the funds for approved applicants and determine when to stop accepting applications. If an applicant does not submit the rebate request within four months of their approval date, the unused funding will be reallocated to applicants who were placed on a waiting list.

Interested? Review the step-by-step directions outlined below to determine your program eligibility and to make sure your home improvement purchase/installation qualifies for a rebate.

STEP-BY-STEP DIRECTIONS

Apply For Program Participation Approval

1. Confirm your Eligibility

- a. Participant must be the owner and occupant of the home
- b. The home must be located within the City of Fort Lauderdale.
- c. Participant must obtain a free FPL energy survey for the property (available online) and submit a copy of the FPL Household Energy Report as part of the eligibility application.
- d. The energy efficiency improvement must meet requirements listed in Step 3.
- e. Participant must submit a written estimate as part of the eligibility application that includes material and labor cost shown separately.

- f. If using a contractor, energy efficient items must be installed by a certified FPL Participating Independent Contractor or licensed Florida installer.
 - g. Only those items included in the eligibility application approval that have been permitted, installed, and receive a final inspection from the Building Department will qualify for this rebate. After installation, when the approved applicant applies for the rebate, proof of payment will be required.
- 2. Complete an FPL Home Energy Survey** - Getting a handle on your home's energy use is an important first step to improving efficiency. Florida Power and Light (FPL) is partnering with the City of Fort Lauderdale on this important effort by offering free, home energy surveys. You are encouraged to set an appointment with FPL professionals for an in-home survey by calling 1-800-342-5375. The survey can also be completed online (www.fpl.com).
- 3. Select the type of home improvement you will be making.** Homeowners can choose from a variety of home improvements that meet [ENERGY STAR qualifications](#) and comply with the Florida Building Code. Check out the list of [Items Eligible for Rebate](#).
- 4. Complete a Smart Watts Energy Efficiency Program Application.** A copy of the application is available online or by contacting Customer Service at 954-828-8000.

After You Have Been Approved:

- 5. Once you have been notified of approval in the program, you must utilize the approved contractor you have identified in your eligibility application. The contractor must obtain the permits prior to commencement of any work. Selecting the contractor is very important. Here are some things to consider before you do.**
 - Homeowners are encouraged to get at least three written quotes that show the cost of labor and cost of materials separately. Owners must make their own inquiries as to the reputation and reliability of a Licensed Contractor before engaging their services. Contractors must have a current license as a contractor for the proposed work and be registered with the City. In order to maximize the impact of this program on our local economy, homeowners are encouraged to select a local contractor and purchase supplies from local retail establishments whenever possible.
 - Tell the contractor you want to implement one of the home improvements on the Rebate Program List that meets Energy Star standards, or for ceiling or wall insulation, the requirements attached. You are encouraged to verify through the Federal website that the proposed product or system does indeed meet the ENERGY STAR standards (www.energystar.gov).
 - Ask for a thorough explanation when you receive a written estimate, and make sure you understand the basis for every recommendation for improvement.

Homeowners should satisfy themselves as to any necessary warranties or guarantees for products or services provided.

6. Save proof of completed work. As you proceed with the purchase and installation of the energy improvement, make sure you obtain the following documentation:

- a. Copy of dated, itemized receipt or other proof of payment with name and address of company performing the installation.
- b. Copies of permit and final inspection approval
- c. Verification that equipment is ENERGY STAR qualified

7. Complete the Rebate Request Form. The Rebate Request Form must be received within four (4) months of application approval to be eligible for the rebate payment. A copy of the Rebate Request Form is available online or by contacting Customer Service at 954-828-8000. Attach all required documentation to the completed application and make copies of everything. These copies can assist with application processing should we have questions about your submittal.

Participants should be aware that the Internal Revenue Service requires reporting of rebates as income if they exceed \$600 in one year. Participants will be required to submit a W-9 form with their Rebate Request Form to enable that reporting.

8. Mail Your Submission. Complete packages should be mailed to:

Attn: John Madden
City of Fort Lauderdale Building Services Center
700 NW 19th Avenue
Fort Lauderdale, FL 33311-7834

Once your Rebate Request Form has been approved, you will receive a rebate check in the mail.

PROGRAM FUNDING

Funds are available on a first-come first-served basis until all the funds allocated for this program have been expended. Rebates are reserved, but not guaranteed for applicants that have been approved to participate in the program. If completed Rebate Request Forms are not submitted within the four-month time period, residents will need to re-apply for program approval. Accordingly, citizens are encouraged to apply and complete the work as soon as possible to take advantage of the program funds. All funds must be expended by the end of the grant term, which is August 30, 2012, but they are expected to be fully committed well before then.

Questions? For additional information, please contact City of Fort Lauderdale Customer Service at 954-828-8000 or www.fortlauderdale.gov/rebates.

BENEFITS

Save Money: With rising energy costs, energy efficiency makes more sense than ever. By reducing the energy required to operate your home, you can save money on your monthly utility bill.

Reduce Your Carbon and Energy Footprint: Energy use for the average Fort Lauderdale household adds 7.3 tons of carbon dioxide equivalent into the atmosphere per year. That is equal to the emissions created by burning over 15 barrels of oil annually. By reducing the use of energy in our homes, we can reduce our reliance on imported sources of energy and protect our environment from the impacts of traditional energy sources.

You Can Combine The Rebate With Other Financial Incentives: There are other programs that City of Fort Lauderdale residents may be eligible for in addition to the City of Fort Lauderdale Smart Watts Program that can assist in implementing home energy retrofits.

- [FPL Residential Rebates](#)
- [TECO Gas Rebates](#)

Energy Improvement Items Eligible for Rebate

The specific product chosen must meet Energy Star qualifications and Florida Building Code. (For insulation, Florida Building Code only.) To find Energy Star products, go to <http://www.energystar.gov> and click on the link Find Energy Star Products.

Energy Saving Item	Use of Contractor Recommended	Maximum Rebate Amount	Permit Needed?
HVAC (HEATING VENTILATION, AIR CONDITIONING) permanently installed	Y	50% up to \$1,000	Y
Ceiling, wall and floor insulation – (Typical bulk insulation products such as batts, rolls, blow-in fibers, rigid boards, expanding spray, and pour-in-place qualify)	Y	50% up to \$1,000	Y
Energy Star Doors or Windows	Y	50% up to \$1,000	Y
Solar Water Heater	Y	50% up to \$1,000	Y
Tankless Gas Water Heater	Y	50% up to \$1,000	Y
Solar Panels (Photovoltaic Systems)	Y	50% up to \$1,000	Y

Smart Watts Energy Efficiency Residential Program Application

To participate in the Smart Watts Energy Efficiency Residential Program:

- Live in the City of Fort Lauderdale.
- Submit a copy of Broward County Property Appraiser's record indicating you are the owner and occupant of the home and this is your primary residence. (This is available online at: <http://www.bcpa.net/search.asp>)
- Obtain a free FPL Home Energy Survey and submit a copy of the Energy Survey Report for the property.
- Select an Energy Star qualified improvement from among the list of items eligible for rebate. Energy Star products available at: http://www.energystar.gov/index.cfm?fuseaction=find_a_product.
- Submit a written estimate which must include material and labor shown separately.
- Return completed Residential Program Application to the address below:

Attn: John Madden
City of Fort Lauderdale Building Services Center
700 NW 19th Avenue
Fort Lauderdale, FL 33311-7834

Questions? For additional information, contact City of Fort Lauderdale Customer Service at 954-828-8000 or email rebates@fortlauderdale.gov.

Keep a copy of all documents submitted for your records.

Applicant Information

First Name	Last Name	
Street Address:		
City: Fort Lauderdale	State: Florida	Zip Code:
Home Phone:	Cell Phone:	
Email Address:		
Number of Household Members:		

Approximate square footage of home:

Residence is (check one):

- ☐ Single Family Detached
☐ Multifamily (condominium, duplex, attached villa, etc)
☐ Other: _____

Is your home more than 50 years of age or listed in the National Register of Historic Places? (If so, the application may be subject to additional historic preservation review before approval):

☐ Yes ☐ No

There is a limit of one rebate per household. Please check which ONE of the following rebates you are interested in applying for:

- _____ HVAC Central AC / Heating System
_____ Insulation
_____ Tankless Gas Water Heater
_____ Solar Water Heater
_____ ENERGY STAR rated Doors or Windows
_____ PV System

Omission of required information may delay or prohibit processing.

Homeowner Certification

I certify that I am the owner and occupy the above-mentioned residence as my primary residence and that the information provided above is true and complete to the best of my knowledge.

I understand that the energy home improvement product or system that I intend to purchase and install at the above mentioned residence must meet ENERGY STAR and Florida Building Code standards.

I commit to follow all relevant laws and regulations and to minimize waste from the selected improvements.

Print Name:

Signature:

Date:

Smart Watts Energy Improvement Residential Rebate Request Form

In order to request a rebate for eligible work completed under the Smart Watts Energy Improvement Program, pre-approved homeowners must complete this form and attach all required documentation. All Program Guidelines must have been followed, and this form must be completed with accurate information to ensure proper processing of this request.

INSTRUCTIONS:

1. Complete all appropriate sections of the Rebate Request Form and attach all required documentation, including the attached W-9 tax payer identification form.
2. Within four (4) months of date of approval of application, return completed Rebate Request Form(s) to the address below:

Attn: John Madden
City of Fort Lauderdale Building Services Center
700 NW 19th Avenue
Fort Lauderdale, FL 33311-7834

Questions? For additional information, contact City of Fort Lauderdale Customer Service at 954-828-8000 or email rebates@fortlauderdale.gov.

Keep a copy of all documents submitted for your records.

Applicant Information

First Name	Last Name	
Street Address:		
City: Fort Lauderdale	State: Florida	Zip Code:
Email Address:	Phone:	

There is a limit of one rebate per household. Please check which ONE of the following rebates you are applying for:

- ☐ HVAC Central AC / Heating System ➤ Complete Section A
☐ Insulation ➤ Complete Section B

- _____ Tankless Gas Water Heater ➤ Complete Section C
- _____ Solar Water Heater ➤ Complete Section D
- _____ ENERGY STAR rated Doors or Windows ➤ Complete Section E
- _____ Photovoltaic Systems ➤ Complete Section F

Omission of required information may delay or prohibit processing.

Homeowner Certification

I hereby certify that I am the owner and occupy the above mentioned residence, and that the energy improvements that are the subject of this rebate request have been installed at that residence. The information provided herein is true, complete and accurate to the best of my knowledge.

I understand and agree that rebate funding is limited and may not be available to fund this rebate request. I certify that all waste that resulted from this program was managed and disposed of properly according to relevant regulations.

Signature:

Date:

Section A: HVAC: Central AC / Heating System

Name of Participating Contractor:	
Date Installed:	
Type of Equipment Installed:	SEER/EER:
Tons:	Manufacturer:
Type of Equipment Removed:	SEER/EER:
Tons:	Approximate Age:
Total Cost (excluding taxes):	
Rebate Amount Requested 50% of total cost up to \$1,000 excluding taxes:	

Documents to Attach (please initial):

- _____ Copy of dated, itemized receipt or other proof of payment with notation by Participating Contractor of verification of ENERGY STAR qualified equipment energy efficiency and Manual J calculation
- _____ Copy of permit and final inspection approval

Section B: Insulation

Name of Participating Contractor (if applicable):	
Date Installed:	
Type of insulation:	Square Footage:
New R-Value:	Existing R-Value (if known):
Total Cost (excluding taxes):	
Rebate Amount Requested:	
50% of total cost up to \$1000 excluding taxes:	

Documents to Attach (please initial):

If completed by Homeowner:

- _____ Copy of dated, itemized receipt or other proof of payment
- _____ Copy of packaging showing product name and R-value
- _____ Copy of permit and final inspection approval

If completed by Contractor:

- _____ Copy of dated, itemized receipt or other proof of payment with notation by Contractor of type of insulation R-Value, coverage in square feet
- _____ Copy of permit and final inspection approval

Section C: Gas Tankless Water Heater

Name of Participating Contractor:	
Date Installed:	
Model Number:	Manufacturer:
Total Cost (excluding taxes):	
Rebate Amount Requested - 50% of total cost up to \$1,000 excluding taxes:	

Documents to Attach (please initial):

- _____ Copy of dated, itemized receipt or other proof of payment with notation by Participating Contractor showing manufacturer and model
- _____ Proof of ENERGY STAR qualification such as:
 - A copy of photo of product energy guide label with ENERGY STAR logo
 - A copy of the relevant pages of the owner's manual indicating ENERGY STAR qualification
- _____ Copy of permit and final inspection approval

Section D: Solar Water Heater

Name of Participating Contractor:
Date Installed:
Total Cost (excluding taxes):
Rebate Amount Requested - 50% of total cost up to \$1,000 excluding taxes:

Documents to Attach (please initial):

- _____ Copy of Florida Solar Energy System Approval Form
- _____ Copy of permit and final inspection approval
- _____ Copy of dated, itemized receipt or other proof of payment with notation by Participating Contractor showing manufacturer and model

Section E: ENERGY STAR Doors or Windows

Name of Participating Contractor:	
Date Installed:	
Number of Windows:	Type Installed:
Number of Doors:	Type Installed:
Total Cost (excluding taxes):	
Rebate Amount Requested – 50% of total cost up to \$1,000 excluding taxes:	

Documents to Attach (please initial):

- _____ Copy of dated, itemized receipt or other proof of payment with notation by Participating Contractor showing ENERGY STAR designation for each window or door being submitted for rebate
- _____ Copy of permit and final inspection approval

Section F: Photovoltaic (PV) System

Name of Participating Contractor:
Date Installed:
Total Cost (excluding taxes):
Rebate Amount Requested - 50% of total cost up to \$1,000 excluding taxes:

Documents to Attach (please initial):

- _____ Copy of Florida Solar Energy System Approval Form
- _____ Copy of permit and final inspection approval
- _____ Copy of dated, itemized receipt or other proof of payment with notation by Participating Contractor showing manufacturer and model